



WEDDING RENTAL GUIDE

ROANOKE ISLAND FESTIVAL PARK

Photo by Matt Lusk

The Pavilion Grounds

Located on the Roanoke Sound, the Pavilion provides a stunning backdrop for your wedding day. A waterfront view, expansive lawn and 2,800 square foot stage offer the perfect venue for an unforgettable evening.

Venue Features:

- Expansive parking areas
- 4 dressing rooms
- Customizable lighting packages available
- Your choice of professional vendors

DAILY RENTAL PRICE:

\$4,000

(Use of venue from 10 am to 11 pm)





Photo by Jonathan Pillow



Frequently Asked Questions

Q: When is payment due?

A: A non-refundable deposit of \$2,000 (50%) is required to reserve your wedding date. The non-refundable balance is due 60 days prior to event date.

Q: What is included in the venue rental?

A: Use of Pavilion stage and grounds, access to dressing rooms, bathrooms, parking, boardwalk, and standard lighting package.

Q: What is included in the standard lighting package?

A: It includes a white and a blue wash over the entire stage, multi-colored dance floor lighting, blue lights on the columns, field lighting front and rear, and an onsite staff member to operate the system through the different aspects of your reception. Your lighting setup will be customized to your specific layout to accent all the special areas of your event. These areas include things like, buffets, bars, cake table, gift table, photobooths, DJs, and musicians.

Q: Do you have to use approved vendors?

A: Couples may choose their own licensed vendors. Caterers are required to provide proof of liability insurance and a food service permit. Copies of these documents need to be delivered to RIFFP prior to the wedding.

Q: Do I need a wedding planner?

A: A professional wedding planner or day of coordinator is required for all wedding events. The planner must be familiar and have toured the facility. RIFFP must be informed of the chosen planner a minimum of 60 days prior to the event and the planner must provide a timeline for the event 2 weeks prior to the ceremony.

Q: What is your alcohol policy?

A: Drinks are limited to beer, wine and champagne. Alcoholic beverages must be served by a bartender that is employed by your caterer. The ABC license of the caterer must be used to serve any alcoholic beverages.

Q: Do you provide set-up and clean-up?

A: The Renter and their vendors are responsible for ensuring that RIFFP premises are restored to their original condition immediately following the event's conclusion. The Renter and vendors are responsible for the removal of food, and beverages, rental material, décor, flowers, as well as event cleanup immediately after the event.

Decor & Lighting Options



Fabric and Sheer Drape - We will hang sheer fabric panels from the stage ceiling. Festival Park has (8) white sheer panels available for rent or you can supply your own. Maximum hang is (8) 30ft sheer panels. All fabric must be fire retardant and NFPA 701 certified.

Hanging Fee is \$50 per panel

Add string lights behind the panels for an additional \$25 per panel

Stage String Lights - We will hang strung lighting from the ceiling of the stage. The lights will be fully controllable by the on-site lighting engineer during your reception. The renter may provide the string lights or rent ours. Minimum of 200 feet of string lights. 300+ feet recommended.



\$200 to hang lights provided by the renter, \$300 to hang the Park's lights (your choice of string or café lights)



Lawn String Lights - We will hang strung lighting over the lawn in front or behind the stage. The lights will be controllable by the on-site lighting engineer during your reception. The renter may provide the string lights or rent ours. Minimum of 400 feet of string lights. 500+ feet recommended.

\$300 to hang lights provided by the renter, \$400 to hang the Park's lights (café lights only)



Gobos - A gobo is a stencil for light that allows for a static image to be cast on the floor, walls, or tables. Select from the Park's catalog or provide your own custom gobo. We will be happy to help direct you to where you can have a gobo made as well as which size gobo you will need. Available in the color of your choice.

\$50 per gobo fixture



Chandeliers - We will hang a chandelier in a location and height of your choosing. Powered chandeliers will be fully controllable by the lighting engineer. Renter must provide the chandeliers.

\$50 per unpowered chandelier / \$75 per powered chandelier

Decor & Lighting Options (continued)

Structural Up Lighting - Lighting from the ground pointing upward. Can be used to accent walls and columns in and around the pavilion stage. Available in the location and color of your choice.

\$200 for 8 lights. Additional lights can be added for \$25 a piece



Grounds Accent Lighting - We can uplight trees around the Pavilion or the shrubs along the water in your choice of color. This adds a unique feeling to the grounds around the stage when the sun goes down. Available in your choice of color.

\$200 for 8 lights . Additional lights \$25 a piece.



Additional Colors - Add up to 2 additional colors of your choice to the overall stage wash. Can be used to replace or compliment our standard wash of white and blue.

Additional colors available for \$150 per color.



Ceremony Arbor - We have 2 arbors for you to choose from. We will take care of setup and breakdown. The renter is responsible for all decorations. Email mike.shipley@ncdcr.gov for additional pictures.

\$75

Vendor Guide

This curated list of vendors is intended to give you a head start on finding the perfect wedding professionals to support your big day. However, Roanoke Island Festival Park does allow you to use any vendor you wish. You are not required to hire off of this list.

Wedding Planners & Coordinators

Southern Hospitality Wedding and Events
Ashley Earnhardt
252-564-870 | info@southernhospitalityweddings.com
PO Box 298, Corolla, NC 27927
www.southernhospitalityweddings.com

Engaging Events
Beth Pallett
252-573-9109 | beth@engagingeventsobx.com
102 Cannon Gate Rd, Manteo, NC 27954
www.Engagingeventsobx.com

The Proper Setting, LLC
Kerri Catino-Nason
252-599-2997 | thepropersetting@gmail.com
PO Box 3007, Kill Devil Hills, NC 27948
www.propersetting.com

Coastyle Weddings & Events
Samantha and Taylor
252-564-9281 | coastyleevents@gmail.com
www.coastyleweddings.com

Heart of Harlow
Mandy Harlow
703-927-2856 | heartofharlow@gmail.com
www.heartofharlow.com

Florals & Designs

DIY Renee Landry Style
Renee Landry
252-255-0798 | reneee@reneelandrystyle.com
6345 N. Croatan Highway Kitty Hawk, NC 27949
www.reneelandrystyle.com

Holiday House Weddings and Events
Nancy Harvey
252-207-3691 | nancyharveydesignsinc@charter.net
www.holidayhouseweddings.com

Flower Girls
621 Canal Drive
252-411-4981 | flowergirlsobx@gmail.com
www.Flowergirlsobx.com

Amaranth + Artifact
252-220-4188 | amaranthandartifact@gmail.com
www.amaranthandartifact.com

Rental Equipment

Ocean Atlantic Rentals

888-627-3836 | weddings@oarevent.com

2001 S. Croatan Hwy., Kill Devil Hills, NC 27949

www.oarevent.com

Metro Rentals

Rob Waddington

1-866-490-3535 | rw@metrorentalobx.com

111 Colington Rd, Kill Devil Hills, NC 27948

www.metrorentalobx.com

Barefoot Wedding and Event Rentals

Linda Bradley

252-305-9134 | lbwanchese@aol.com

Waterford Event Rentals

Kayla Wortham

757-448-5999 | info@waterfordeventrentals.com

1700 South Park Ct. Suite A, Chesapeake, VA 23320

www.waterfordeventrentals.com

Carolina Roots Rentals

Liz Myers

704-677-2498 | hello@carolinarootsrentals.com

www.carolinarootsrentals.com

Rarity Rentals OBX

252-564-9281 | www.rarityrentalsobx.com

Caterers

Basnight's Lone Cedar

252-441-5405 | catering@loncedarcafe.com

7623 S Virginia Dare Trail, Nags Head, NC 27959

www.loncedarcafe.com

Johanna's Catering

252-305-4166 | events@johannascatering.com

www.johannascatering.com

Currituck BBQ

252-453-6618 | currituckbbq@embarqmail.com

www.currituckbbq.com

Owens Restaurant

Contact: Peaches Woodward

252-441-7309 | peaches@owensrestaurant.com

www.owensrestaurant.com

Red Sky

252-216-1080 | alexis.redskycatering@gmail.com

1197 Duck Rd, Duck, NC 27949

www.redskycatering.com

Steamers

252-261-0224 | yanie@steamersobx.com

1 Ocean Blvd Unit 115, Southern Shores, NC 27949

www.steamersobx.com

Black Pelican

252-261-3171

3848 N Virginia Dare Trail, Kitty Hawk, NC 27949

www.blackpelican.com

Photographers

Ryan & Rach Photography - Ryan & Rach Moser
252-305-6112 | hello@ryanandrach.com
www.ryanandrach.com

Coastal Shots - Ryan Diegelmann
252-435-9692 | info@coastalshots.com
www.weddings.coastalshots.com

ColemanShots - Rich Coleman
252-207-8962 | rich@colemanshots.com
www.colemanshots.com

Daniel Pullen Photography
252-305-1215 | kate@danielpullenphotography.com
www.danielpullenphotography.com/weddings

Jonathan Pillow Photography
252-573-3520 | Jonathanpillowphotography@gmail.com
www.jonathanpillow.com

Katie Slater Photography
kslater41@gmail.com
www.katieslaterart.com

Kristi Midgette Photography
252-573-8229 | kristi@kristimidgette.com
www.kristimidgette.com

Matt Lusk
252-489-3442 | mattluskphotography@gmail.com
www.mattluskweddings.com

Natalie Heim Photography
252-573-1769 | info@natalieheimphotography.com
www.natalieheimphotography.com

Neil GT Photography
252-573-9058 | neilgt@neilgt.com
www.neilgt.com

DJs

Jeremy Russell
(252) 305-6440
www.outerbanksweddingentertainment.com
www.jeremyrussellmusic.com

Coastal DJ & Video Outer Banks
252-573-0161 | office@coastaldjandvideo.com
www.coastaldjandvideo.com

DJ Bruce
252 715 0164. | dibrucej@aol.com
www.djboxweddings.com

DJ Styles
252-256-9588
www.stylesproductionsobx.com



Photo by Red Cardinal Studios

Contact Us

For more information or to schedule a tour, please contact Programs Manager, Mike Shipley.

Mike Shipley
mike.shipley@dcnr.nc.gov

252-423-5202
roanokeisland.com/rent-park

Photo by Kasey Powell

