

WEDDING RENTAL GUIDE

ROANOKE ISLAND FESTIVAL PARK



The Pavilion Grounds

Located on the Roanoke Sound, the Pavilion provides a stunning backdrop for your wedding day. A waterfront view, expansive lawn and 2,800 square foot stage offer the perfect venue for an unforgettable evening.

Venue Features:

- Host up to 350 guests
- Expansive parking areas
- 1,000 square foot dressing room
- Lighting packages available
- Choice of professional vendors
- Pier access

DAILY RENTAL PRICE:

\$3,000

(Use of venue from 10 am to 11 pm)





Frequently Asked Questions

Q: When is payment due?

A: A nonrefundable deposit of \$1,500 (50%) is required to reserve your wedding date. The remainder is due 60 days prior to event date.

Q: What is included in the venue rental?

A: Use of Pavilion stage and grounds, access to dressing rooms, bathrooms, parking, piers and boardwalk.

Q: What is included in the standard lighting package?

A: All areas of use will have overall illumination without a special color, but with full functionality and safety. If there is a reception on the stage with dinner served, this overall illumination will be a bright uncolored wash of light covering the entire stage, hallways, steps and lawn area. As the dance portion of the evening starts, the dinner lighting will transition to mostly blue lighting on the dinner tables with brighter accents on the dance floor.

Q: Do you have to use approved vendors?

A: Couples may choose their own licensed vendors. Professional caterers are required to have liability insurance and a food service permit. Copies of these documents need to be delivered to RIFP before the prior to the wedding.

Q: Do I need a wedding planner?

A: A professional wedding planner or day of coordinator is required for all wedding events. The planner must be familiar and have toured the facility. RIFP must be informed of the chosen planner a minimum of 60 days prior to the event and the planner must provide a timeline for the event 2 weeks prior to the ceremony.

Q: What is your alcohol policy?

A: Drinks are limited to beer, wine and champagne. Alcoholic beverages must be served by a bartender that is employed by your caterer. The ABC license of the caterer must be used to serve any alcoholic beverages.

Q: Do you provide set-up and clean-up?

A: Couples and their vendors are responsible for ensuring that RIFP premises are restored to their original condition immediately following the event's conclusion. The couples and vendors are responsible for the removal of food, beverages, rental material as well as event cleanup immediately after the event.

Additional Lighting Options

Your rental comes with our standard wedding lighting setup. That is everything you will need for a great evening in the Pavilion. It includes a white and a blue wash over the entire stage, multi-colored dance floor lighting, blue lights on the columns, field lighting, and an on-site staff member to operate the system. Your rental also includes lighting customized to your specific layout to accent the special areas of your event. These areas include, buffets, bars, cake table, gift table, sweetheart table, photobooths, DJs, and musicians.



Fabric and Sheer Drape



String Lights



Gobos



Chandeliers



Structural Up Lighting



Grounds Accent Lighting



Additional Colors



Traveling Curtains



Ceremony Arbor

Lighting Option Details & Pricing

Fabric and Sheer Drape - We will hang sheer fabric panels from the stage ceiling. Festival Park has (8) white sheer panels available for rent or you can supply your own. Maximum hang is (8) 30ft sheer panels. All fabric must be fire retardant and NFPA 701 certified.

*Hanging Fee is \$50 per panel
Add string lights behind the panels for an additional \$25 per panel*

String Lights - We will hang strung lighting from the ceiling of the stage. The lights will be fully controllable by the on-site lighting engineer during your reception. The renter may provide the string lights or rent ours. Minimum of 200 feet of string lights. 300+ feet recommended.

\$200 to hang lights provided by the renter, \$300 to hang the Park's lights (your choice of string or café lights)

Gobos - A gobo is a stencil for light that allows for a static image to be cast on the floor, walls, or tables. Select from the Park's catalog or provide your own custom gobo. We will be happy to help direct you to where you can have a gobo made as well as which size gobo you will need. Available in the color of your choice.

\$25 per gobo fixture

Chandeliers - We will hang a chandelier in a location and height of your choosing. Powered chandeliers will be fully controllable by the lighting engineer. Renter must provide the chandeliers.

\$50 per unpowered chandelier / \$75 per powered chandelier

Structural Up Lighting - Lighting from the ground pointing upward. Can be used to accent walls and columns in and around the pavilion stage. Available in the location and color of your choice.

\$200 for 8 lights. Additional lights can be added for \$25 a piece

Grounds Accent Lighting - We can uplight trees around the Pavilion or the shrubs along the water in your choice of color. This adds a unique feeling to the grounds around the stage when the sun goes down. Available in your choice of color.

\$200 for 8 lights . Additional lights \$25 a piece.

Additional Colors - Add up to 2 additional colors of your choice to the overall stage wash. Can be used to replace or compliment our standard wash of white and blue.

Additional colors available for \$150 per color.

Traveling Curtains - Traveling curtains can be installed at the front or rear of the stage. They can be opened and closed at your request. We have them available in black and navy.
(curtains do not protect from wind or rain)

\$200 for front or rear curtains. \$300 for both front and rear.

Ceremony Arbor - We have 2 arbors for you to choose from. We will take care of setup and breakdown. The renter is responsible for all decorations. Email mike.shipley@ncdcr.gov for additional pictures.

\$75

All Payments to Roanoke Island Festival Park are Non-Refundable



Wedding Planners & Coordinators

Southern Hospitality Wedding and Events
Ashley Earnhardt
252-564-870 | info@southernhospitalityweddings.com
PO Box 298, Corolla, NC 27927
www.southernhospitalityweddings.com

Barefoot Weddings and Events
Linda Bradley
252-305-9134 | lbwanchese@aol.com

To Have and to Hold OBX
Brenda Zeigler
252-489-1916 | bhzig@hotmail.com
704 Indian Drive Kill Devil Hills, NC 27948
www.tohaveandtoholdobx.com

Heart of Harlow
Mandy Harlow
703-927-2856 | heartofharlow@gmail.com
www.heartofharlow.com

Engaging Events
Beth Pallett
252-573-9109 | beth@engagingeventsobx.com
102 Cannon Gate Rd, Manteo, NC 27954
www.Engagingeventsobx.com

The Proper Setting, LLC
Kerri Catino-Nason
252-599-2997 | thepropersetting@gmail.com
PO Box 3007, Kill Devil Hills, NC 27948
www.propersetting.com

Coastyle Weddings & Events
Samantha and Taylor
252-564-9281 | coastyleevents@gmail.com
www.coastyleweddings.com

Florals & Designs

Florals and Designs
Holiday House Weddings and Events
Nancy Harvey
252-207-3691 | nancyharveydesignsinc@charter.net
www.holidayhouseweddings.com

Flower Girls
621 Canal Drive
252-411-4981 | flowergirlsobx@gmail.com
www.Flowergirlsobx.com

DIY Renee Landry Style
Renee Landry
252-255-0798 | renee@reneelandrystyle.com
6345 N. Croatan Highway Kitty Hawk, NC
27949
www.reneelandrystyle.com

Rental Equipment

Metro Rentals
Rob Waddington
866-49-3535 | rw@metrorentalobx.com
111 Colington Rd, Kill Devil Hills, NC 27948
www.metrorentalobx.com

Ocean Atlantic Rentals
888-627-3836 | weddings@oarevent.com
2001 S. Croatan Hwy., Kill Devil Hills, NC
27949
www.oarevent.com

Barefoot Weddings and Events
Linda Bradley
252-305-9134 | lbwanchese@aol.com

Caterers

Black Pelican
252-261-3171
3848 N Virginia Dare Trail, Kitty Hawk, NC 27949
www.blackpelican.com

Dawn's Kitchen
252-491-2048
9026 Caratoke Hwy, Point Harbor, NC
27964
www.dawnskitchenobx.com

Basnight's Lone Cedar
252-441-5405 | catering@lonecedarcafe.com
7623 S Virginia Dare Trail, Nags Head, NC 27959
www.lonecedarcafe.com

Kelly's
252-441-4116
www.kellysobxcatering.com

Currituck BBQ
252-453-6618 | currituckbbq@embarqmail.com
www.currituckbbq.com

Owens Restaurant
Contact: Peaches Woodward
252-441-7309 | peaches@owensrestaurant.com
www.owensrestaurant.com

Johanna's Catering
252-305-4166 | catering@cafelachine.com
cafelachine.com

DJs

Coastal DJ & Video Outer Banks
252-573-0161 | office@coastaldjandvideo.com
2013 Edenton Street, Kill Devil Hills, NC 27948

OBX Wedding DJ - Josh Lundy
252-256-1757 | josh@obxweddingdj.com
www.obxweddingdj.com

DJ Bruce
252 715 0164 | djbrucej@aol.com
www.djobxweddings.com

Jeremy Russell
(252) 305-6440
www.outerbanksweddingentertainment.com
www.jeremyrussellmusic.com

Photographers

Coastal Shots - Ryan Diegelmann
252-435-9692 | info@coastalshots.com
www.weddings.coastalshots.com

ColemanShots - Rich Coleman
252-207-8962 | rich@colemanshots.com
www.colemanshots.com

Daniel Pullen Photography
252-305-1215 | kate@danielpullenphotography.com
www.danielpullenphotography.com/weddings

Jonathan Pillow Photography
252-573-3520
jonathanpillowphotography@gmail.com
www.jonathanpillow.com

Katie Slater Photography
kslater41@gmail.com
www.katieslaterart.com

Kristi Midgette Photography
252-573-8229 | kristi@kristimidgette.com
www.kristimidgette.com

Matt Lusk
252-489-3442 | mattluskphotography@gmail.com
www.mattluskweddings.com

Natalie Heim Photography
252-573-1769 | info@natalieheimphotography.com
www.natalieheimphotography.com

Neil GT Photography
252-573-9058 | neilgt@neilgt.com
www.neilgt.com

Videographers

Coastal DJ & Video Outer Banks
252-573-0161 | office@coastaldjandvideo.com
2013 Edenton Street, Kill Devil Hills, NC 27948

Reel Love Weddings
252-599-6297 | baldwinvideo@gmail.com
www.reelloveweddings.com

Whitecap Films
757-639-3066 | hello@whitecapsfilm.com
www.whitecapsfilm.com

Officiants

Rev. Jay Bowman
252-216-6676 | jay@revjay.com
www.revjay.com



Contact Us

For more information or to schedule a tour, please contact Programs Manager, Mike Shipley.

Mike Shipley
mike.shipley@ncdcr.gov
252-423-5200
roanokeisland.com/rent-park

Also, visit us on [Wedding Wire](https://www.weddingwire.com/roanoke-island-nc) to view the venue's 3D tour and browse through reviews from former couples.

